



September 2016

BREAKING NEWS

SAVE System Delay in Processing Additional Verification

The SAVE System is a required verification system used by multifamily owners to verify the eligible immigration status of housing applicants that claim eligible noncitizen status.

On August 31, 2016, the Systematic Alien Verification for Entitlements (SAVE) Help Desk informed the industry via email broadcast that, due to a recent increase in verification cases, SAVE's response time has increased slightly for additional verification processing. The team reiterated that cases are handled in the order in which they are received and SAVE will resolve them as quickly as possible. The team also asked multifamily owners to advise their benefit applicants to use SAVE's fast and free CaseCheck service to track the progress of their verification case.

If you have any questions, please contact a SAVE representative by sending an email to SAVE.help@uscis.dhs.gov or calling 877-469-2563.

To learn more about the SAVE System and take a free webinar, visit their website: www.uscis.gov/SAVE or visit <http://www.uscis.gov/save/save-training-opportunities> to view their SAVE Tutorial.

RHIIIP Listserv Posting #360: Updated FAQs to Housing Notice 15-04 Methodology for Completing a Multifamily Housing Utility Analysis

A document containing updated responses to frequently asked questions (FAQs) regarding Housing Notice H-2015-04, Methodology for Completing a Multifamily Housing Utility Analysis has been released. This file includes responses to ten additional questions and replaces the UA FAQs in RHIIIP Listserv #338. This document is available at: [Frequently Asked Questions \(Revised July 2016\) Methodology for Completing a Multifamily Housing Utility Analysis Notice H 2015-04](#).

Notice 15-04 is posted on HUDClips, http://portal.hud.gov/hudportal/HUD?src=/program_offices/administration/hudclips/notices/hsg/2015.

In This Issue

- SAVE System Delay in Processing Additional Verification
- RHIIIP Listserv Posting #360: Updated FAQs to Housing Notice 15-04 Methodology for Completing a Multifamily Housing Utility Analysis
- RHIIIP Listserv #359 – Family Self Sufficiency Program in Multifamily posted on HUDCLIPS
- Reminder of Procedures in the Event of a Disaster



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INDUSTRY NEWS

RHIIP Listserv #359 – Family Self Sufficiency Program in Multifamily posted on HUDCLIPS

On Friday, August 26, 2016, [Housing Notice H-2016-08](http://portal.hud.gov/hudportal/documents/huddoc?id=16-08hsgn.pdf), was published. (<http://portal.hud.gov/hudportal/documents/huddoc?id=16-08hsgn.pdf>). This establishes a Family Self Sufficiency (FSS) program in multifamily Housing. FSS is a HUD program that provides incentives and supports to help families living in multifamily assisted housing to increase their earned income and reduce their dependence on public assistance programs. FSS promotes the development of local strategies to coordinate the use of HUD rental assistance programs with public and private resources, to enable eligible families to make progress toward economic independence and self-sufficiency.

Owners of privately-owned HUD assisted multifamily housing can voluntarily establish and operate an FSS program at their housing sites. Participation in the FSS program is voluntary for families living in these properties. Families entering the FSS program work to develop goals that will help the families make progress toward self-sufficiency within a 5-year period. When the family meets its goals and completes its FSS contract, the family becomes eligible to receive funds deposited in an escrow account.

Reminder of Procedures in the Event of a Disaster

As a tropical storm recently hit Florida, HUD has procedures and tools available for owners and residents impacted by disasters. This information will make post-recovery efforts go more smoothly if an event occurs that impacts your residents and/or your property.

In the event of a storm event or disaster, HUD has provided information and guidance. HUD encourages you to review this material **before** an event occurs.

- On the HUD website, [Multifamily Housing Guidance for Disaster Recovery](#)
- From HUD Handbook 4350.1, Multifamily Asset Management and Project Servicing, see [Chapter 38, Multifamily Emergency/Disaster Guidance](#)

Following an event that impacts residents and/or properties, HUD has reporting obligations based on information staff obtains from Owners and Management Agents of HUD insured and/or assisted properties. Owners and Management Agents are obligated to always **immediately report** physical damage to a property's interior or exterior that has resulted from a fire, flood, wind, severe cold, or other natural disaster or weather event. It is most convenient for all parties if Owners and Agents proactively report to HUD. Owners are encouraged to complete and forward damage assessments to HUD. Please use the forms as follows:

- For a FEMA Declared Emergency or Disaster: [Preliminary Disaster Assessment](#) (Appendix A-3 of Chapter 38 of Handbook 4350.1.)
- For an Event not declared by FEMA: Basic Damage Assessment

Please forward the appropriate Assessment Form within 24 hours of the damage. For Florida damage, either form should be legibly handwritten and emailed to DamageAssessmentsFlorida@hud.gov.

Updated reports should be submitted as additional information is available concerning resident displacement or regarding the level/amount of damage sustained. While the Department is not a payee on an insurance loss draft for a property with an insured mortgage, HUD **must** still be notified of the event and any damage sustained to the property.

If you need additional information for your specific property, please contact your Account Executive. For a list of Account Executives please go to <http://portal.hud.gov/hudportal/HUD?src=/states/florida/working/mf>.